

Returning Student Job Application

Student Worker Information

Name: _____ Date: _____

Room Phone: _____ Cell Phone: _____ Academic Major: _____
Current Class: FR. SO. JR. SR.

Email: _____ Graduation Date: _____

For "semester/year" applying will you be a: Resident: *Non-Resident:

**Must be full-time and commit to a minimum of one full semester- see Student Authorization and Verification on reverse side.*

Type of Job

Department & Job Being Applied for: _____

List any other departments/jobs you have applied for: _____

If applying for management indicate which position(s):

General Manager: Department Manager of: _____

Assistant Manager: Crew Head: Department: _____

Questions

Starting with your current job, list all work and volunteer experience you have had at Blackburn and outside of Blackburn. Include any previous leadership experience outside of work (eg. clubs, organizations, etc.) Attach additional sheets if needed:

Describe specific skills you possess (accounting, plumbing, welding, cameras, lifeguard certification, computers, etc.)

List any medical condition affecting the work you are able to do:

List all extra curricular activities including intercollegiate sports you will be participating in during the period you are working.

Check if you will be in an internship: Fall: Spring: Off-campus (Wales/Mexico/Wash.) Fall: Spring:

Name two campus "work" references:

Note: GM & Dept. Mgr. candidates must have (2) "confidential" letters of recommendation forwarded to the Work Office.

Management Candidates

Note: To be considered for a manager position you must currently have at least a 2.5 cumulative GPA, and cannot be on academic, social, or work probation. Assistant Managers and Crewheads cannot be on academic, social, or work probation. Management Candidate: Attach an additional (typed) page explaining why you are interested in a management position, and why you feel you would be successful in the position.

Student Authorization/Verification

I hereby grant authorization for the references named above, as well as my current and past work supervisor, to share information regarding my work performance with those individuals involved in hiring for this position(s).

Non-Residents: I understand that I am committed to participation in the work program for at least one full semester and must comply with all work program requirements including being subject to suspension for failure to do so.

Student's Signature

Date

Selection / Hire Request

I wish to hire this student for (and he/she accepts) the job of:

Applicant is being hired for:

Paid Hours Only:
Tuition Hours Only:
Paid & Tuition Hours:

Average # paid hours a week: _____

If NEEDED to "return early" to start work, the student agrees to return on:

Date: _____ for Paid Hours: _____ Tuition Hours: _____

Supervisor's Signature: _____ Date: _____

Student's Signature* _____ Date: _____

*Note: Please notify/withdraw your application for any other jobs for which you have applied.

For Office Use Only

- Manager Approval
W2 Forms
Paid Hours Authorization Form
Approved to participate as Non-Resident or Not Approved
Semester Career Petition

General Manager Signature: _____ Date: _____