

2010—2011

Blackburn

College

Parent Handbook

April 9, 2010

Dear Friends,

We are delighted to welcome you and your student to the Blackburn College Family.

Congratulations! You have taught, mentored and provided support to a young person that we have found to be mature and intelligent. In addition, she or he has demonstrated leadership skills and habits of hard work. We know that you played a major role in your student's development. Thank you for all that you have done.

We are very excited about working with the young people in the Class of 2014. We know that this will be an interesting and growing time for them ... and a learning time for us as well. They will learn to manage their own lives and relationships and develop leadership and communication skills. They will consider new ideas and grow intellectually. Students who take full advantage of the Blackburn learning experience become valued employees and leaders in their communities.

We take very seriously our responsibility to teach, coach and mentor these students. We know that you are an important partner for the student and for our staff. We also know that this is an important opportunity (for many the first opportunity) for the student to function independently making their own decisions, friends and, yes, mistakes. The faculty, staff and fellow students encourage your student to ask questions and



Congratulations on being the parent or guardian of a Blackburnian!

This handbook is intended to answer your questions and perhaps provide some information you did not know about Blackburn. Read, enjoy and call to ask questions.

We are as invested as you are in making sure your Blackburnian has a positive collegiate experience.

PUBLICATIONS

Blackburnian parents or guardians will be sent an occasional newsletter updating you about special events on campus and resources available to you and your Blackburnian. This book is intended to only be the beginning of an ongoing positive relationship between you and all of us at Blackburn College.

Preparing for the Journey: Topics to discuss before coming to Blackburn College
The summer between High School and College can be a challenging time between you and your student. This can be a difficult “in between” time. Here are a few suggestions to help the transition:

1. Communication is key. While your student may not appear to be listening to you, they are. This summer is a time to make the best of those lines of communication.
2. This last summer can be a time when students try to spend what time they have left with their friends. It is OK to want to spend some quality time with your student before they leave for College. Express your desire to spend time together before your student leaves and make your plans in advance to minimize scheduling conflicts.
3. Get acquainted with your student’s roommate’s parent(s) or guardian(s). This connection can clear many concerns or questions that you and your student may have.
4. Encourage your student to become familiar with their new roommate. It is important to speak with their roommate more than once over the summer. First impressions often are misleading.
5. Your student may not be familiar with the experience of sharing a room with a non-family member. Let them know that their roommate’s differences are an opportunity for growth.
6. Let your student know that **you believe in them**. Studies indicate there is no greater factor for success than a student’s belief that they can achieve their goals. Your support in that belief is essential.

CAMPUS LIFE QUICK TIPS

- Don't ask your student if they are homesick – the power of suggestion can be strong.
- Write – They are reading. Ask them about the events mentioned in the newsletters sent to you throughout the year. Encourage them to participate in college life.
- Send E-Mails –Your student will have access to a computer and give you a quick response. It might be faster than a phone call.
- Ask Questions – They may seem to be annoyed by questions, but most students desire knowing that someone cares.
- Expect Change – Your child is becoming an adult and will be changing in his or her own way. Be patient.
- Don't panic about emotional calls – When things feel overwhelming (flunked test, ended relationship, a missing file-- all in one day) to a first-year student the only place to turn is home. Your best bet is to play the role of advice dispenser, sympathetic listener, and/or supportive cheerleader.
- Encourage them to seek resources on campus (refer to resources on campus in the contact section of the handbook)
- Mail – Sometimes a surprise pair of socks or Congratulations Card when your student aced a project can cheer up the worst day.

SOME HELPFUL BLACKBURN TERMS

RA – Resident Assistant
OL – Orientation Leader
Ding – Dining Hall

RD - Resident Director
PC – Peer Counselor
DCC – Demuzio Campus Center

North – Challacombe Hall

“B” Book – Student handbook where all campus rules and regulations can be found.

Barney the Beaver (Our Mascot) – Because Beavers, like Blackburnians, are industrious and hardworking.

Beaver Dome – Dawes Gymnasium

Dorm Event – Each residence hall takes a turn sponsoring an event for the whole campus. Dorm Events take place in both the Fall and Spring Semester. Events can include sand volleyball, block parties and flag football.

Virgin Rock – The class gift of the Class of 1883. It is supposedly a meteorite and rests in front of Butler Hall. Although there have been times, late at night, that the rock mysteriously moves to other areas of campus.

INVOLVEMENT = SUCCESS

Studies consistently indicate that students involved in campus life – through clubs, government, athletics, and beyond – are more likely to stay in school. This fact holds true for our Blackburnians as well. Actually, involved students tend to do better academically. By encouraging your student to participate in student activities, you are enhancing their chances for both curricular and co-curricular success.

FINANCES

Some students are money savvy while others struggle along. You can encourage smart financial practices by:

- Working together to arrange a budget plan.
- Agreeing in advance to review monetary progress by mid-semester.
- Setting monetary limits on how much can be spent via cash and credit cards.
- Consider providing a credit card where spending is limited by how much you deposit.
- Encourage your student to pay for some of his or her own expenses, rather than rely on you as a “personal bank”.
- Warn your student not to register for every credit card offer they get – more credit cards does not equal a better credit rating.
- Invest in a pre-paid Wal-Mart Card. This way your student can only spend what is on their card. You can set the limit for the amount.
- Encourage your student to track financial aid policies and deadlines to ensure smooth renewal in the spring.

COLLEGE ALCOHOL POLICY

Blackburn abides by the laws of the State of Illinois regarding alcohol possession and consumption. Underage alcohol possession and consumption is prohibited on campus. For those students who are 21 and older, there is no alcohol allowed in public areas. Students found in violation of the College Alcohol Policy will receive disciplinary sanctions, which may include monetary fines. Continued violation of alcohol policies could lead to mandatory counseling, restrictions of extracurricular activities (including athletics), withdrawal of specified privileges, and/or suspension from the College. A complete listing of the Discipline, Alcohol, and Judicial Guidelines is included in the Blackburn “B” Book and online.

RESIDENCE HALLS

Students living in the residence hall will maintain the same mailbox during their entire tenure at Blackburn. Address correspondence to your student by:

Student's First and Last Name
Blackburn College
Box Number
Carlinville, IL 62626

Each residence hall room has its own phone number. You can reach your student by dialing them directly at (217) 854-XXXX. Of course, a phone must be plugged into the phone jack in your students room. All campus and local calls are FREE.

Here's a list of hall staff members (Resident Directors – RDs and Resident Assistants – RAs). They are all very willing to help:

Butler Hall

DJ Rudd, RD
Sam Yoder, RA
Callie Cummings, RA
Nick Wagner, RA

Challacombe (North) Hall

Abbey Hardin, RD
Ethan Weber, RA
Ian Andrews, RA

Graham Hall

Tim Moran, RD
Marcella Polera, RA
Isaac Finnegan, RA

Jones Hall

Erin Bates, RD
Heidi Pustmueller, RA
Britain Snyder, RA

Jewell Hall

Maggie Frazer, RD
Ashley Deibert, RA
Reggie Guyton, RA
Gavin Cochran, RA
Renee Young, RA

Stoddard Hall

Jonathan Milton, RD
Katlyn Halstead, RA
Nathan Kirby, RA

RESIDENCE HALL FAST FACTS

Each residence hall is equipped with coin operated laundry facilities, a microwave oven in common areas, and a main parlor with a TV. Students will learn as much outside the classroom as in it. The only difference is that their "major" will be themselves and others. It's simply another part of the Blackburn experience. With this philosophy in mind, students are expected to abide by all campus rules and regulations. The Blackburn "B" Book is where students can find a complete listing of campus guidelines. The "B" Book is also posted on the Blackburn website.

Students are offered freedom to express themselves and make choices in the residence halls. Quiet hours are voted on by each hall at the beginning of fall semester. A minimum of 8 quiet hours each night is required. Visitation hours are also voted on at this time and are often determined to be 24 hours.

The roommate experience can be very similar to parenthood--- enriching, enjoyable, frustrating, and challenging---sometimes all at once. Students are matched with roommates according to habit and hall preferences they provide to us. Sometimes we make great matches and sometimes we do not. Roommates are encouraged to work out their differences. If staying together seems impossible, we provide the 4th or 5th weekend of every semester as "Moving On Days". The Director of Residence Life provides details regarding "Moving on Days" two weeks into the semester.

Items to Bring

Here is a short list of items that we feel students should have in their room.

- Laundry & Cleaning Supplies
 - Small waste can
 - Stereo, radio
 - Fan
 - Shower caddie to carry toiletries to the restroom
 - Toiletries (soap, shampoo, etc.)
 - Alarm clock with a loud bell
 - Towels
 - Bedding (sheets, pillows, etc. – sheets need to be extra long)
 - Mattress Cover (for extra-long twin size)
 - Recreation equipment
 - Study lamp
 - Hangers
 - Games
 - Dictionary (Electronic or the old-fashioned paper bound version)
 - Computer (optional, 2 computer labs on campus)
 - Television
 - Small refrigerator (no more than 3.0 cubic feet)
 - Extension cords
 - Area rugs
 - Camera
 - Small tool kit
 - Small dish set (bowl, plate, spoon, fork)
- (It may be helpful to coordinate what items to bring with your roommate)**

Items NOT to Bring

- Guns, weapons
 - Pets other than fish (Your tank can be no larger than 50 gallons)
 - Microwave or other cooking appliances
 - Waterbeds
 - Air conditioners
 - Candles
 - Hot plates and other open heating element appliances
 - Space heaters
 - Halogen lamps
- ***Candles are only allowed with the use of a candle warmer. All candles must have no wick.**

COMMUTER STUDENT SERVICES

We invite our commuter students to be actively involved in life at Blackburn and to take advantage of all campus services. The Commuter Lounge is located in the Demuzio Campus Center. This area is equipped with a refrigerator, microwave, comfortable furniture, and tables and chairs for studying or socializing. The lounge is also where some campus mailboxes are found. It is extremely important for commuter students to check their mailbox at least weekly, if not daily. There are two official vehicles for disseminating important announcements regarding campus events, policy changes, etc: the weekly campus Communiqué published by the Public Relations Office and e-mails sent to campus e-mail addresses. Commuter students should plan to check their campus e-mail inbox on a regular basis.

DINING SERVICES

Sodexo Food Service operates the College's Food program. Three meals are offered each weekday; brunch and dinner are offered on Saturday and Sunday. Students may also use their meal plan to obtain sandwiches and other food items in the Demuzio Snack Bar (right next to the dining hall).

All resident students must have a dining plan since food preparation areas are not available in all residence halls. Resident students may select either a block 175 plan which allows for 175 "meals" + \$75 dining dollars each semester or a block 125 plan which allows for 125 "meals" + \$150 dining dollars. A "meal" is counted as 1 entry into the dining hall for any regular meal time or a meal exchange at the Demuzio Snack Bar. Dining dollars can be used for a full meal, a cup of coffee, a soft drink, a muffin, etc. Students may use their meal plan to treat you or other family and friends to a meal during visits to campus. Unused meals and dining dollars expire at the end of each semester so it's important that they be used. If students run out of meals before the end of a semester, they can pay for meals with any remaining dining dollars or they may purchase an extension of meals (in groups of 10 meals).

Special dietary needs can be accommodated by contacting the Food Service Director (refer to the contact information provided in the back of this publication).

HEALTH CARE SERVICES

The Carlinville Hospital is one mile from campus and doctors' offices are as close as 3 blocks and as far as 12 blocks. The Hospital has an ER and the local physicians work well with the Blackburn Community. They are always willing to welcome students as patients. Please encourage your student to go to a doctor in town if they are feeling sick and not wait until they need to go to the emergency room for treatment. This can avoid long waits and extra fees from the ER. If students need transportation to local doctor appointments, they can contact their Resident Director or Resident Assistant.

STUDENT LIFE STAFF

Our students at Blackburn College are encouraged to develop an understanding of their own adult roles and responsibilities. While the student life staff does not take on or replace the parenting role, we are here to help your student continue to mature into a responsible adult. As Student Life Staff...

- We make ourselves very available to students during "office"
- We welcome students coming to us.
- We treat students as adults, encouraging them to create their own solutions to problems.
- We intervene if we become aware of potentially life-threatening or seriously harmful behavior.
- We respect students' privacy – yet do not always promise confidentiality in order to ensure students' well-being.
- We are concerned with students' safety and educate them on ways to keep themselves safe but we don't "babysit" them.
- We expect students to take responsibility for their own actions.
- We are here to support and to challenge students.

FERPA AND CONTACT WITH PARENTS /GUARDIANS

The Family Educational Rights and Privacy Act of 1974 protects student's records, therefore parents do not have access to them (ie. Midterm or Final grades, disciplinary records, etc.) without prior written consent of the student. We realize the concern parents hold for the total growth of a son or daughter and their hopes for normal progress through college. In recognition of this interest, we expect students will initiate regular communication with their parents. One thing parents / guardians should remember, however, is a major part of the "growth" experience at college is learning to be independent and solving one's own problems. When students are experiencing problems on campus, college personnel will first focus on working toward solutions with the student. However, the College will reserve the right to contact parents of dependent students about issues including but not limited to:

- Enrollment status, including withdrawal from the College
- Medical emergencies
- Absence from the campus when there is reason to be concerned for the student's well-being
- Violations of College regulations when parental knowledge is deemed appropriate by Student Life Staff or required by written policy

If you as a parent/guardian have a concern, please contact the Dean of Students who will be very willing to address your concerns, share information, and follow up as appropriate.

Additional questions about FERPA can be directed to the Dean of Students or the College Registrar.

ACADEMICS

Your Blackburnian has been assigned an Advisor to assist in the exploration of academic majors, explain graduation requirements, and provide guidance in selecting first year classes. All new students are provided with an assessment of their academic progress in each class at mid semester (mid-term grades.) If you are told at mid-term time (always immediately after the fall break) that a professor did not assign a mid-term grade — be suspicious! All professors are required to assign a mid-term grade to all first year students. Final grades are given at the end of each semester. Students must maintain a 1.6 grade point average after their first semester to stay in good academic standing. This is the equivalent of a C- average.

Numerous studies have shown that academic performance is directly correlated to:

1. Attendance in class.
2. Paying attention in class and taking notes.
3. Regularly reviewing the course syllabus and staying on schedule with assignments, reading, papers, etc.
4. Asking questions whenever course topics are unclear and seeking the assistance of a peer tutor.

These four suggestions may seem to be common sense but we continue to find students who practice the opposite behaviors and are completely surprised when their final grades are poor.

As a parent or guardian, please encourage your Blackburnian to practice these four suggestions—EARLY AND OFTEN!!

HOW TO CALCULATE A GPA

Each grade at Blackburn College is assigned a certain number of credit points:

A = 4.0 B = 3.0 C = 2.0 D = 1.0 F = 0.0

Grade Point Average (GPA) is calculated by dividing the total number of credit points earned by the number of credits attempted

Sample schedule and GPA calculation for a semester:

| Course Name | # of Credit Hours | | Assigned credit point value based upon (grade) | = | Credit Points |
|----------------------------------|-------------------|---|--|---|---------------|
| PY 101 – Intro to Psychology | 3 | X | 3.0 (for a B) | = | 9.0 |
| BI 100 – Fundamentals of Biology | 4 | X | 2.0 (for a C+) | = | 8.0 |
| MA 140 – Pre-calculus | 3 | X | 4.0 (for an A) | = | 12.0 |
| AR 109 – 2D Design | 3 | X | 1.0 (for a D+) | = | 3.0 |
| TOTAL | 13 | | | | 32.0 |

GPA = Total Number of Credit Points ÷ Total # of Credit Hours (32 ÷ 13 = 2.46)

Students having difficulty in any course are encouraged to talk with the professor of that course. Student tutors are also available to help in most of the freshman courses. Faculty members, Academic Advisors, the College Counselor, and the Freshman Inquiry Program Coordinator, as well as fellow students are all good resources for tips on studying, time management, test taking and other academic matters.

THE WORK PROGRAM

The Work Program has been an important part of education at Blackburn since 1913. Blackburn is one of only seven colleges in the United States considered to be a “work college.” The Blackburn program is the only one at which students are relied upon so extensively to help perform all of the work necessary to the operation of the College, including not only supervising their peers, but also managing the program itself. The benefits of lower college costs, community responsibility, and student learning and development have been well documented over the past years by the success of Blackburn alumni.

For many new students, however, the benefits of the Work Program can sometimes be over-shadowed by day-to-day challenges of the program. Some of the more common concerns that you may hear from your student might include:

I have to work at 6:00 a.m.!! Due to the nature of the work (e.g. cleaning buildings when they are least in use, preparing breakfast, locking/un-locking buildings, etc.), and accommodating student class and sports schedules, some work may require early or late hours.

I have to work this weekend and I wanted to go home!! Many of the jobs on campus require weekend work. When setting work schedules, supervisors try to ensure a student does not have to work every weekend or at least has either Saturday or Sunday off. Also, most jobs that require weekend work allow substitution, where one worker can sub for another. It is the student's responsibility to find a sub.

I missed work because I was ill and I have to make up the time!! All missed work time must be made up except in cases when the student was injured on-the-job and unable to work in any capacity at all. Time not worked by the end of the semester will be deducted on a pro-rata basis from the amount of tuition credit the student received, PLUS they will be billed an “administrative fee” of no more than \$5.00 per hour.

I was fined for missing work!! Repeated violation of work program policies (including unexcused absences from work) will result in work warnings and disciplinary sanctions, including monetary fines. Continued violation of work policies can also lead to restrictions of extra curricular activities (including sports), denial of specified privileges (i.e. campus housing), and ultimately suspension from the College.

I can't participate in 10% of my athletic games because of work!?! Repeated violation of work program policies (including unexcused absences from work) will result in work warnings and disciplinary sanctions. Continued violation of work policies can also lead to restrictions of extra curricular activities (including sports), denial of specified privileges (including living in campus housing), and ultimately suspension from the College.

Students must notify their supervisor when having to miss work and must have a legitimate reason. Documentation (i.e. a doctor's statement) may be required at any time the supervisor feels it is necessary, but will definitely be required after three absences in a semester.

Academics is first priority and work is second, however, missing work without an excuse will undoubtedly result in immediate consequences (at a minimum a warning from the supervisor) whereas the consequences of missing class may take longer to develop depending upon the instructor's attendance policy.

What does cleaning toilets have to do with preparing for my future?? It is hoped that if they do not already, students will learn to appreciate that all work is important to the functioning of a community and often some of the less rewarded or desirable work is some of the most necessary. In addition, students learn to manage their time, to be responsible and accountable, to work with others and to take pride in their work. They will also have an added opportunity to make some life long friendships, while "earning their way through college".

I Don't Like My Job Assignment ! New students are placed in their first job by the student managers (work committee) based upon the needs of the campus community, student schedules, skills and experience, and preferences as listed on their work application. Any documented medical or physical limitations will also be taken into account when making job placements. Often it is purely a matter of where need exists and the students' class schedules. Many new students are placed in Food Service, Campus Services (janitorial), or the Snack Bar as these departments generally have the most openings. After their first year in the work program all students have the opportunity to secure their own job each year thereafter. As the saying goes "if you want a better job, take care of the one you have", so please encourage your Blackburnian to apply his/her best effort, and make the most of the opportunities to learn, contribute, and make friends wherever he/she is assigned.

If your student is having problems regarding work, please encourage him/her to approach his/her work supervisor and/or student manager directly. If the question or problem is not resolved, they should contact the Work Program General Managers or Advisor.

| | |
|---|-------------------|
| Work Program Office (Student Managers) ext. 4290 | |
| General Manager | Eric Bosma |
| General Manager | Zach Wilhelmi |
| Academic Services Manager | Hannah Marlow |
| Administrative Services Manager | Katie Taylor |
| Athletics Manager | Sierra Shipley |
| Bookstore Manager | Brittany Phillips |
| Campus Maintenance Manager | Mike Kinsella |
| Campus Security Manager | Jeff Klunk |
| Campus Services Manager | Brandon Smith |
| Community Services | Stephanie Jackson |
| Food Services Manager | Eric Anderson |
| Library Manager | Evan Jackson |
| Snack Bar | Erica Roberson |
| Technology Services | John Newman |

PLAN TO VISIT

Visits by parents (especially when accompanied by shopping sprees and/or dinners out) are much appreciated and a great way for you to meet some of the important people in your student's new world and be involved in what he/she is accomplishing here. It is always best to plan your visits ahead of time. Spur-of-the-moment "surprise" visits can end up in disappointment. Pre-emption of a planned weekend of studying or other activity can have disastrous results. Activities planned every weekend range from athletic contests to music or theatre productions. You are welcome to attend any of these activities with your student. Alumni Reunion Weekend in the fall finds the campus buzzing with a variety of activities for both students and alumni. In the spring we'll have Siblings Weekend as an opportunity for the younger brothers and sisters of current students to come to campus for a weekend to see what college is all about.

WHERE TO STAY WHEN YOU VISIT

Best Value Inn (Carlin Villa Motel)
18891 Route 4 South
1-(888)-315-2378 or (217) 854-3201
Carlinville

Holiday Inn Express
1405 W. Hudson Dr.
1-(877)-863-4780
Litchfield

The Best Western (Carlinville Inn)
Rt 108 I 55 Exit 60
(217) 324-2100
Carlinville

Hampton Inn
11 Thunderbird Circle
(217) 324- 4441
Litchfield

Oak Street Bed and Breakfast
910 S. Oak St
(217) 854-7261
Carlinville

Super 8 Motel
211 Ohren Ln.
(217) 324- 7788
Litchfield

Comfort Inn
1010 East Columbian N. Blvd
(217) 324-9260
Litchfield

The Baymont Inn
1405 West Hudson Dr.
(217)-324-4556
Litchfield

CARLINVILLE AREA RESTAURANT GUIDE

Carlinville has a variety of restaurants, ranging from fast food to fine dining. We are proud of our dining options and are eager to share them with visitors. We have listed our restaurants alphabetically and, for your convenience, have included locations, phone numbers, days of operation, type of food, services, and approximate price range (\$= up to 10; \$\$=up to \$15; \$\$\$=up to \$25).

Abella's Chophouse & BBQ - On South Broad street right off the square; 854-7332. Breakfast, Sunday brunch, lunch, dinner. Full service catering. Open 7 days; M-F 5:30 a.m.-2 p.m. and Sat/Sun 6 a.m.-2p.m. Evening hours are W-Sat 4 - 9p.m. Specializing in Memphis Style BBQ and homemade specialties. Breakfast served all day.

Angus Bailey's - Northwest side of town square; 854-5250. Open Mon. - Sat. for lunch & Sun. - Sat. for dinner. American cuisine with steak, ribs, chops, chicken, seafood, and some ethnic specialties, including a flamed Kasseri cheese (saganaki) appetizer and a gyros pita sandwich. Carry-out available. Beer, wine, and cocktails. (\$\$\$)

Beaver Dam Cafe - In Beaver Dam State Park, 7 miles south of town on Shipman blacktop (aka Alton Road); 854-6688. Home-style breakfast and lunch each day, all-you-can-eat Saturday and Sunday breakfast buffet, and dinner specials on Friday and Saturday evenings. Indoor dining room and outdoor deck offer views of Beaver Dam Lake. (\$)

The Captain's Table - Dining room in the Best Western Carlinville Inn Hotel, 12 miles east of the town square at the junction of Interstate 55 and Rte. 108 (Exit 60); 324-2100. Open every day for breakfast, lunch, and dinner. American cuisine, including steaks, chops, chicken, seafood, pasta, and sandwiches. Seafood buffet 1st Friday of every month and every Friday during lent; Brunch on Sunday and certain holidays. Beer, wine, and cocktails. (\$\$\$)

Carlinville Plaza Café - In the Carlinville Plaza (right on Wilson St. off of North Broad St./ Rte. 4) at the north end of town; 854-6208. Open every day for breakfast, lunch, and dinner. Home-style cooking and daily specials. (\$)

Dairy Queen Brazier - On West Main Street (Rte. 108) 1/2 mile west of the town square; 854-8212. Open every day. "Brazier" burgers, sandwiches, salads, and a wide variety of soft-ice-cream treats, including the signature "Blizzard." Sit-down, carry-out, or drive-through. (\$)

The Glades - South on Rte. 4 about 1/2 mile from its junction with Rte. 108; 854-4440. Open for dinner every day but Monday; bar opens at 4 p.m., dinner served starting at 5 p.m. American cuisine, including steaks, ribs, chops, chicken, seafood, and pasta. Signature dish is "Rattlesnake" -- breaded, deep-fried nuggets of beef with a unique sauce. Home-made desserts. Carry-out also available. Beer, wine, and cocktails. (\$\$\$)

Hardee's - 454 North Broad St. (Rte. 4) about 1/2 mile north of the town square; 854-6871. Open every day for breakfast, lunch, and dinner. Signature "Thickburgers," other sandwiches, fried chicken, limited breakfast menu, and ice cream treats. Sit-down, carry-out, or drive-through. (\$)

Little Italy's Pizza - In the Carlinville Plaza on Wilson St. off of North Broad St. (Rte. 4) at the north end of town; 854-7499. Open daily for lunch and dinner. Italian pizza and sandwiches. Carry-out and delivery only. (\$\$)

Magnolia's - At 531 South West St., just off the town square in an old church building; 854-7167. Open daily from 7 a.m. - 2 p.m. Open for breakfast and lunch; with homemade food and daily specials. (\$\$)

McDonald's - At 733 West Main St., 1/2 mile from the town square just east of Carlinville High School; 854-4481. Open for breakfast, lunch, and dinner. Burgers, salads, other traditional McDonald's offerings, and occasional "specials." Sit-down, carry-out, or drive-through. (\$)

Nick's Pizza & Italian Restaurant - 201 Mc Causland, just north off of West Main St. (Rte. 108), adjacent to the former Wal-Mart store; 854-4544. Open every day for lunch and dinner. Specializing in traditional Italian pasta dishes, pizza, and sandwiches. Sit-down dining off the menu or from the buffet (on selected days). Carry-out available. (\$\$)

Panda - Located within Carlinville Square, Panda is within the same vicinity as Subway. Available for dine in or take out, the restaurant features authentic Chinese cuisine ranging from General Tao's chicken to Crab Rangoon. 854-6188

Reno's Italian Pizza - Corner location on north side of town square; 854-6655. Open every day except Monday for lunch and dinner. Specializing in traditional Italian pasta dishes, pizza and sandwiches; burgers and other sandwiches also available. Sit-down, carry-out, and delivery. (\$\$)

Robin's Roost - On Shipman Road (aka Alton Rd.) just south of West Main St. (Rte. 108), across from the Amtrak railroad station; 854-7070. Open every day for breakfast (starting at 5:30 a.m.) and lunch. Traditional home-style meals and daily specials. (\$)

Ryan's Pub - On Shipman Road (aka Alton Rd.) 1/4 mile south of West Main St. (Rte. 108) and just south of the Amtrak station; 854-3921. Open daily for lunch and dinner except Sunday. American cuisine, including sandwiches, seafood, steak, ribs, chicken, and pasta. Beer, wine, and cocktails. Carry-out available. (\$\$)

Salsa Grill & Coffeehouse - East side of town square; 854-7262. Open every day for lunch and Mon.-Sat. evenings for dinner. Thurs. & Fri. special all-you-can eat rib eye. Saturday evenings all barbeque menu. Coffeehouse opens at 7 a.m. weekdays & 8 am on Saturday. Southwest-style cuisine, including barbecue, Panini, quesadillas, wraps, nachos, and salads, as well as home-made soup and dessert specials each day. Carry-out and catering available. (\$\$)

Sol de Mexico - On North Broad St. (Rte. 4) two blocks from the town square; 854-6228. Open every day for lunch and dinner. Broad selection of traditional Mexican dishes. Carry-out available. Beer, wine, and cocktails. (\$\$)

Subway - West side of town square; 854-2228. Open every day for lunch and dinner. Traditional Subway dishes, including sandwiches, wraps, mini pizzas, and salads, as well as occasional specials. Sit-down or carry-out. (\$)

Taylor's Mexican Chili - Northeast corner of town square adjacent to Carlinville Regional Chamber of Commerce office. Open every day except Sunday for lunch and on Friday evening for dinner. Signature dish is its famous chili but also offering its unique butter bean soup and vegetable soup, as well as nachos, chili-mac, and hot dogs. Carry-out also available, including cans of chili. Beer, wine, and cocktails. (\$)

Wood Duck - 546 West Main St., about 1/2 mile from the town square and just before the Amtrak crossing. Open every day for lunch and dinner. Primarily sandwiches, soups, wings, and similar snack dishes. Carry-out available. Beer, wine, and cocktails. (\$)

Note that most gas stations in Carlinville have hot and/or cold sandwiches on hand, as well as snacks and refreshments.

Carlinville has a variety of restaurants, ranging from fast food to fine dining.

For more information about Carlinville, visit:

www.CarlinvilleChamber.com

www.CarlinvilleOnline.com

FAQ: RESIDENCE HALL TELEPHONE SERVICE

Is there any phone service that comes with my room and what is the cost? All rooms come with a single phone line shared between roommates and the cost is included in the room fee. You will need to bring your own telephone to connect to the phone line. We do not recommend 2.4 ghz cordless phones as they can interfere with the campus wireless network. Voice mail is not provided, so you may want to bring an answering machine.

What calls can I make and receive with the phone service? You can receive unlimited incoming calls and make calls to campus extensions, toll free and local numbers all at no charge. Blackburn College has selected Resicom to manage the Campus Telephone Service. Resicom can assign you a personal code to make long distance calls and they will handle the billing and customer service for any long distance calls you make with your code. Resicom is a specialist in the college telecommunications market and offers an excellent domestic long distance rate of just 3.9 cents per minute under their optional Discount Plan.

The Resicom code is required to place long distance and toll free calls. Local calls do not require a code.

Am I charged for this service and where is the bill sent? The nice part about Resicom is there are not a lot of extra digits to dial and you only pay for what you use with no hidden fees or prepayments. By having your own code your bill is separate from your roommate's - as long as you **don't share your code**. If you do not use your code for a billable call you will not receive a bill. If a bill is generated, it will be sent by US Mail to your home address or to school if you are an international student. If you would prefer it to be sent to an alternate US Mail or email address you can change that with Resicom either online or by phone.

Is there any spending limit control on the long distance service? Resicom has assigned each account a \$100 monthly Spending Limit. This limit can be lowered or raised in some cases - contact Resicom for details. The limit is monitored Monday-Friday on a best efforts basis so it is possible to exceed the limit, but it is there as a safety net. If you give Resicom your email address you will receive an email alert if you reach 80% of your limit and you can view your calls through the prior business day online.

I already have a cell phone, do I need this? The phone in your room can be used for all those calls you don't want to waste cell minutes on like incoming, on campus, local and toll free calls. It's already there so you may as well use it. As far as Resicom's long distance service, it is a great supplement to your long distance cell phone minutes. Use those minutes first if you have already paid for them. But if you have limited anytime minutes, poor signal in the residence hall, or just want a better connection, you have an active Resicom account for those calls and the domestic rate is just 3.9 cents per minute once you enroll in the optional Discount Plan. In addition, Resicom can also be used from off campus like a calling card for those times when you have no signal and need to make a call.

What are the details on Resicom's optional Discount Plan? The Discount Plan is very simple. Once you enroll your domestic rate will be reduced from 15 cents per minute during peak times and 10 cents per minute during off peak times to 3.9 cents per minute at all times. The only "catch" with the Discount Plan is if a \$2.50 fee if you receive a paper bill. If you can receive your bill by email that fee is waived. You can pay your e-bill with a traditional paper check, Internet check, or auto-bill to a credit card. That's it, you pay for what you use and if you don't use it you will not receive a bill. But you do need to contact Resicom either online, by email or by phone to enroll in the Discount Plan.

What is my campus telephone number? You will be assigned a phone number by the school about the same time you are assigned a room. Your number will change if you change rooms. The school will send you your phone number although it is possible Resicom may have the information too and if so it will be printed on Resicom's introductory letter. If you get to school and you still do not know your number, dial "0" and ask the switchboard operator to tell you the number from which you are calling.

What do I need to do now? Your phone service will be ready when you arrive on campus and move into your the residence hall. To receive an authorization code for long distance, to enroll in the Discount Plan, or to change the default billing method, contact Resicom online, by email or phone. When you leave for school take the Resicom User's Guide and Authorization Code with you. If your parents are going to be involved in the payment of the invoices, make sure they have a copy of your account number and code so they can access information online.

How do I contact Resicom if I have more questions? Feel free to contact Resicom by calling (215) 489-2110, (800) 853-1030 or extension 6100 from on campus. More information is also online at www.resi.com and emails can be sent to service@resi.com.

IMPORTANT NUMBERS:

City Numbers:

Chamber of Commerce- 854-2141
Christmas Market- 854-3552
City of Carlinville- 854-4076
Courthouse- 854-3211
Jail- 854-3136
Macoupin County Historical Society- 854-2850
Pound- 854-4024

Hair Care & Tanning Needs

Anything Goes Family Salon- 854-8189
Ballinger's Barber Shop- 854-4152
Tresses- 854-9712
Cut Loose- 854-3733
Stewart Danette- 854-9799
Debbie's Corner Salon- 854-2714
Designing Styles- 854-4332
Fifth Dimensions- 854-4089
Hair Mania- 854-7538
House of Beauty- 854-9232
Professional Hair Designs- 854-2231
Reflections- 854-3765
Shear Designs- 854-2175
Something Different- 854-9477
Tangles Hair Salon- 854-6955
The New Wave Salon- 854-4749

Entertainment:

Westside Cinema (Litchfield)- 324-3113
Skyview Drive-In (Litchfield)- 324-4451
Marvel Theatre- 854-8016
Carlinville Country Club- 854-6516
Beaver Dam- 854-8020
2nd Cinema Video - 854-2370
Family Video - 854 4094

Miscellaneous Needs:

Will's Body Shop- 854-3423
Sec. of State Driver's License Facility- 854-708
Amtrak- 1-800-872-7245
Carlinville Post Office- 854-3513
Davis 24-hr Towing Service-854-8369
Enquirer-Democrat- 854-2534
PJ's Tire and Service Center- 854-4437

Banking

Bank and Trust- 854-3554
Carlinville National Bank- 854-2674
Citizens National Bank- 854-4755
US Bank- 854-3151

Medical and Health Needs:

Advanced Eye Care- 854-3173
Carlinville Area Hospital- 854-3141
Illini Medical Assoc.- 854-2623
FitClub- 854-2000
Locust Street Resource Center (Mental Health)-
854-4706
Macoupin Co. Public Health Dept.- 854-3223
Sullivan's Pharmacy- 854-6121
Wal-Mart Pharmacy- 854-7082

CONTACT INFORMATION

All administrative and faculty offices can be reached by dialing (217) 854-3231 and then entering the appropriate extension. Typical office hours are Monday thru Friday, from 8:00 a.m. to 5:00 p.m. Voice mail can be left 24 hours a day, 7 days a week.

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| The Student Life Office | 4224 |
| After hours | (217) 825-7504 |
| President (Mim Pride) | 4213 |
| Provost (Jeff Aper)..... | 4338 |
| Dean of Students (Heidi Heinz)..... | 4223 |
| Associate Dean of Work (Roger Fenton) | 4291 |
| Director of Residence Life (Tim Moran)..... | 4287 |
| Director of Intercultural Affairs/Programs (Jolonda Young) | 4259 |
| College Counselor (Rob Weis) | 4201 |
| Freshman Inquiry Program Coord. (Dr. Naomi Crummey) | 4270 |
| Director of Financial Aid (Jane Kelsey)..... | 4227 |
| Business Office..... | 4225 |
| Director of Admissions (John Malin) | 4252 |
| Registrar (Dianna Ruyle) | 4210 |
| Sodexo Food Services (Pam Cole) | 4245/4345 |
| Bookstore/Supervisor (Kim Peterson) | 4279 |
| Director of Student Activities (Abbey Hardin)..... | 4295 |
| Athletics Director (Kirk Chandler)..... | 4321 |
| Technology Support Administrator (Steve Oberman) | 4444 |